



City of Hermann
1902 Jefferson Street
Hermann, MO 65041
573-486-5400

Temporary Liquor Caterer's Permit Application

Instructions

All of the items noted below are required to process this application.

1. Completed Caterer's Permit application, signed by the Managing Officer and the partners/owners of the corporation or the LLC. Signature of the Managing Officer or owner must be **notarized**.
2. The permit fee is **\$15.00 per calendar day**. When an event extends past 12 midnight, the time past midnight counts as an additional day.
3. Letter from the owner of the property, giving the applicant/licensee approval for use of the property for the event.
4. Attach a map or drawing where the sales will be conducted and the area alcohol will be consumed.
5. Submit a copy of your State Liquor License, if your business is NOT located in the Hermann City Limits.
5. Return application to the City Clerk for processing.
6. Board of Aldermen will have to approve the application at their next regularly scheduled meeting.



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\$15.00 per calendar day

Type of License you have at this time with the City: _____

Licensee's Name: _____

Address of Business: _____

Telephone number: _____

Event name or description: _____

Location of Event: _____

The undersigned Individual Partnership Corporation LLC
 hereby makes application to the City of Hermann Board of Aldermen for a temporary Caterer's Permit to furnish
 provisions and service for use at a particular function, occasion or event at a particular location other than the
 licensed premises during the period from ___/___/___ to ___/___/___.
 Said premises are _____ feet from the nearest school, church or other building regularly used as a place of
 religious worship.

I understand that all provisions of the Liquor Control Law, Rules and Regulations of the Supervisor and
 ordinances of the incorporated city shall extend to such premises and shall be in force and enforceable during the
 time the permittee or its agent, servants, employees or stock are on such premises. Applicant further agrees that
 the City of Hermann and their agents in accordance with City Ordinances may make inspections at all times.

 Signature of Managing Officer or Owner

 Signature of Partner

 Printed name of Managing Officer or Owner

 Signature of Partner

NOTARY INFORMATION:

State _____ County _____

Subscribed and sworn before me, this _____ day of _____, _____.

Notary Public Signature _____

Notary Public Name (type or print) _____

My commission expires _____

CITY OF HERMANN USE ONLY:

Date to BOA: _____

Date approved by BOA: _____