



1902 JEFFERSON STREET ▲ HERMANN, MO 65041

### Level Billing Agreement

Name (Last, First, Middle) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Phone # \_\_\_\_\_ Work Phone \_\_\_\_\_ Ext. \_\_\_\_\_

Utility Account # \_\_\_\_\_

**To be eligible for budget billing you must:**

- **Have an average monthly electric charge of \$1000.00 or less**
- **Have a 12 month billing history at your current location**
- **Be current in your utility payments with no history of delinquency**
- **Agree to pay the full budget amount every month by due date**
- **Agree that level billing accounts are not eligible for time extensions**
- **Agree that any payment less than the budget amount will be subject to shut-off**
- **Agree that non-sufficient funds payment will result in removal from level billing program**
- **Agree that if shut-off for non-payment, the account is not eligible for level billing for a calendar year**
- **Agree that any delinquent payment will result in customer being removed from level billing**
- **Agree that June is settle up month, if the account has a credit balance, that balance will be applied to the bill**
- **Agree that if the account has a debit balance, that balance, along with the current bill, will be due upon receipt of the bill**

**This certifies that I have read, reviewed, understand and accept the level billing payment guidelines and accept the payment amount for the plan year. Adjustments may be necessary in the plan year for over or under payments. I hereby request the City of Hermann (HMU) to place my account on the level pay plan.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date