



City of Hermann  
1902 Jefferson Street  
Hermann, MO 65041  
573-486-5400

## Temporary Liquor Caterer's Permit Application

### Instructions

All of the items noted below are required to process this application.

1. Completed caterer's application, signed by the owner, all partners or the managing officer for the corporation or the LLC. Fill out the form, sign it and have the form notarized.
2. The permit fee is **\$15.00 per calendar day**. When an event extends past 12 midnight, the day past midnight counts as an additional day.
3. Letter from the owner of the property, giving the applicant/licensee approval for use of the property for the event.
4. Attach a map or drawing where the sales will be conducted and the area alcohol will be consumed.
5. Return application to the City Clerk for processing.
6. Board of Aldermen will have to approve the application at their next regularly scheduled meeting.



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**Temporary Liquor Caterer's Permit Application**  
**\$15.00 per calendar day**

Type of License you have at this time with the City: \_\_\_\_\_

Licensee's Name: \_\_\_\_\_

Address of Business: \_\_\_\_\_

Telephone number: \_\_\_\_\_

Legal Description of Event: \_\_\_\_\_

Location of Event: \_\_\_\_\_

The undersigned  Individual  Partnership  Corporation  LLC  
 hereby makes application to the City of Hermann Board of Aldermen for a temporary caterer's permit to furnish  
 provisions and service for use at a particular function, occasion or event at a particular location other than the  
 licensed premises during the period from \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_.  
 Said premises are \_\_\_\_\_ feet from the nearest school, church or other building regularly used as a place of  
 religious worship.

I understand that all provisions of the Liquor Control Law, Rules and Regulations of the Supervisor and  
 ordinances of the incorporated city shall extend to such premises and shall be in force and enforceable during the  
 time the permittee or its agent, servants, employees or stock are on such premises. Applicant further agrees that  
 the City of Hermann and their agents in accordance with City Ordinances may make inspections at all times.

\_\_\_\_\_  
 Signature of Managing Officer, Owner or Partner

\_\_\_\_\_  
 Signature of Partner

\_\_\_\_\_  
 Signature of Partner

\_\_\_\_\_  
 Signature of Partner

**NOTARY INFORMATION:**

State \_\_\_\_\_ County \_\_\_\_\_

Subscribed and sworn before me, this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Notary Public Signature \_\_\_\_\_

Notary Public Name (type or print) \_\_\_\_\_

My commission expires \_\_\_\_\_

**CITY OF HERMANN USE ONLY:**

Date to BOA: \_\_\_\_\_

Date approved by BOA: \_\_\_\_\_

Date approved by Chief of Police & initial: \_\_\_\_\_